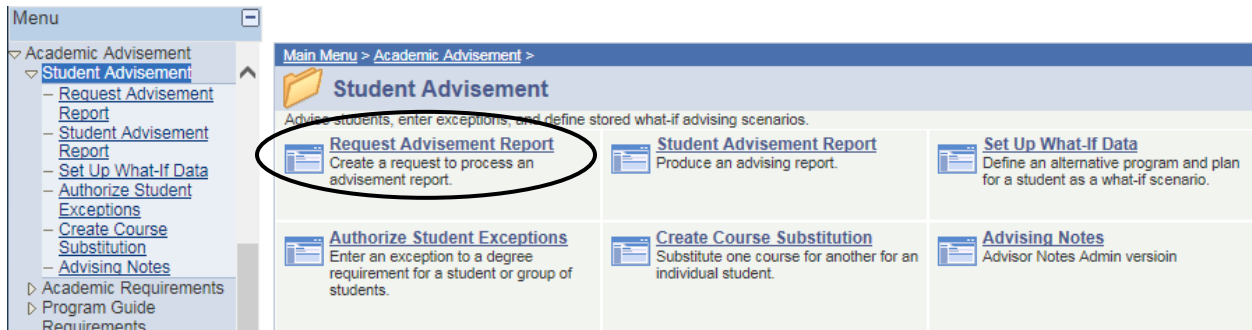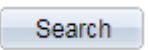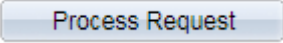# Producing a Degree Progress Report

The Degree Progress Report (DPR) is a guide to assist students in reviewing their academic progress towards degree completion and is used in the final degree clearance process.
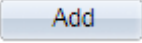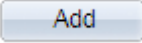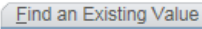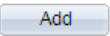
Use one of the following procedures to produce a Degree Progress Report.

Part A – Using PeopleSoft Proper

Path: Academic Advisement > Student Advisement > Request Advisement Report

What you do	What happens/Notes
1. Enter the path as shown above.	The Request Advisement Report – Find an Existing Value page is displayed.
2. Enter the student's ID and then click **Search**.	The Report Request page is displayed.
3. Click on the **Process Request** button.	The Degree Progress Report is displayed.

What you do	What happens/Notes

Click on the Process Report button to produce a DPR.

The View Report link will display the most recent DPR produced.

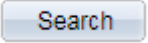|	
4. **NOTE:** In the rare instance that a student's DPR has never been produced, the search will return "No matching values were found." In this case, click on the Add a New Value tab, enter the student's ID, Akron in the Academic Institution field, and report type of ADV. Then click on the Add button.	After clicking on the Add button, the Report Request page is displayed **Request Advisement Report** Find an Existing Value / Add a New Value ID: Academic Institution: AKRON Report Type: ADV Add
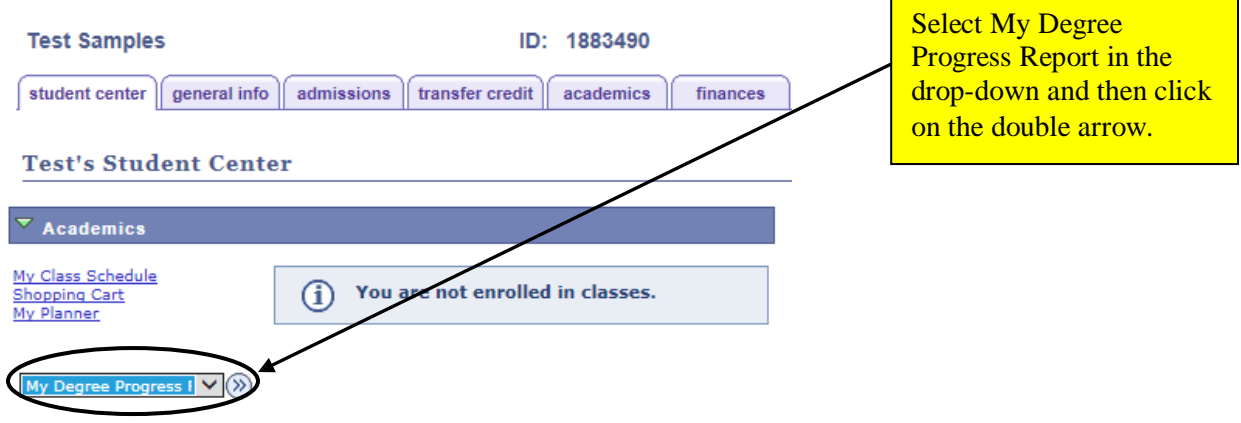
Part B – Using the Student Center

There are multiple navigations that can be used to access the Student Center. The paths listed here are the most common, however, you can use whatever path you are most comfortable with utilizing.

Path: Self Service > Advisor Center > Advisee Student Center

Path: Self Service > Advisor Center > My Advisees

Path: Campus Community > Student Services Center

What you do	What happens/Notes
1. Use one of the paths as shown above.	
2. Depending on your navigation, enter the student's ID and then click Search .	The student's Student Center page is displayed.
3. Under Academics, click on the drop-down, select Degree Progress Report, and then click on the double arrow.	The Degree Progress Report is displayed.

Test Samples   ID: 1883490

student center | general info | admissions | transfer credit | academics | finances

Test's Student Center

▽ **Academics**

My Class Schedule
Shopping Cart
My Planner

(i) You are not enrolled in classes.

My Degree Progress I ▽ (»)

Select My Degree Progress Report in the drop-down and then click on the double arrow.

4. **NOTE:** In the rare instance that a student's DPR has never been produced, the page returned will display "the Academic Requirements page is not available."	In this case, produce the DPR via PeopleSoft Proper by following Step #4.

Reading a Degree Progress Report

The DPR Header

The DPR Header includes all active Program/Plan information by Career

Degree Progress Report

The University of Akron | Undergraduate

This report last generated on   05/17/2017 6:59PM

Program	Requirement Term
Undergraduate Career	2017 Spring
The University of Akron UG Program	2017 Spring
Middle Level Edu-Lang Arts/Sci Major	2017 Spring

collapse all	expand all	view report as pdf

Taken   In Progress   Planned

This student:
- has an active Undergraduate Career
- is in the program UNIVU, and
- is in the Middle Level Education-Language Arts/Science plan

Degree Progress Report

The University of Akron | Undergraduate

This report last generated on   05/17/2017 7:15PM

Program	Requirement Term
Undergraduate Career	2014 Summer
Arts & Sciences Undergraduate Program	2015 Fall
Political Sci - CJ Track 2 Major	2014 Fall
Criminal Just Tech - Security Minor	2014 Fall
International Business Minor	2016 Spring
Politics of Homeland Security Minor	2015 Fall

collapse all	expand all	view report as pdf

Taken   In Progress   Planned

This student:
- has an active Undergraduate Career
- is in the program A&SU,
- is in the Political Science – Criminal Justice Track 2 plan, and
- is also pursuing 3 minors

Degree Progress Report

Select Institution / Career   The University of Akron > Graduate   change

This report last generated on   05/17/2017 7:21PM

Program	Requirement Term
Graduate Career	2017 Spring
Education Graduate Program	2017 Spring
Elementary Education -Literacy Major	2017 Spring

collapse all	expand all	view report as pdf

Taken   In Progress   Planned

If the student is active in more than one Career (Graduate, Law or Undergraduate), a drop-down will appear allowing you to switch between careers

Requirement Groups / Requirements / Requirement Lines

Requirement Groups (RG) contain all requirements for the major. They are indicated by a dark blue bar.

> ▼ 555231BS in Exercise Science - Coaching/Conditioning (RG 4829)

Requirements (RQ) contain the requirement line items. They are indicated by a light blue bar.

> Coaching/Conditioning Core (RQ1987)

Requirement Line Items (L) contain the course requirements that need to be met. They are indicated as a line item.

> ▷ Health & Wellness (RQ1987 L2)

Economics - Core Requirement (RQ 1552)

Not Satisfied: The BA in Economics requires 32 credits with the major GPA 2.0 or better

✖

- Units: 32.00 required, 0.00 taken, 32.00 needed
- GPA: 2.000 required, 0.000 actual

▽ **Core Requirement - Economics (RQ1552 L1)**

Not Satisfied: Complete 3250:200 & 3250:201 OR 3250:244

✖

- Courses: 2 required, 0 taken, 2 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
3250 200	Principles of Microeconomics	3.00	All Semesters		
3250 201	Principles of Macroeconomics	3.00	All Semesters		

View All | ⤢   First ◀ 1-2 of 2 ▶ Last

▽ **Core Requirement - Economics (RQ1552 L2)**

Not Satisfied: Complete 3250:200 & 3250:201 OR 3250:244

✖

- Courses: 1 required, 0 taken, 1 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
3250 244	Introduction Economic Analysis	3.00	All Semesters		

View All | ⤢   First ◀ 1 of 1 ▶ Last

▽ **Core Requirement - Economics (RQ1552 L3)**

Not Satisfied: Complete the following 4 courses

✖

- Courses: 4 required, 0 taken, 4 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
3250 226	Computer Skills for Econ Anlys	3.00	Fall Semester Only		
3250 400	Intermediate Macroeconomics	3.00	Spring Semester Only		
3250 410	Intermediate Microeconomics	3.00	Varies-Inquire with Department		
3250 426	Applied Econometrics	3.00	Spring Semester Only		

View All | ⤢   First ◀ 1-4 of 4 ▶ Last

> Requirements (RQ) and Requirement Lines (L) state what is needed to satisfy the requirement or line.

> Column headings can be used to sort the course list based on which column heading was clicked.

Economics - Core Requirement (RQ 1552)

❌ **Not Satisfied:** The BA in Economics requires 32 credits with the major GPA 2.0 or better

- Units: 32.00 required, 32.00 taken, 0.00 needed
- GPA: 2.000 required, 2.093 actual

▷ **Core Requirement - Economics (RQ1552 L2)**

▽ **Core Requirement - Economics (RQ1552 L3)**

❌ **Not Satisfied:** Complete the following 4 courses

- Courses: 4 required, 3 taken, 1 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
3250 226	Computer Skills for Econ Anlys	3.00	2016 Fall	D	✅
3250 400	Intermediate Macroeconomics	3.00	Spring Semester Only		
3250 410	Intermediate Microeconomics	3.00	2017 Fall		◆
3250 426	Applied Econometrics	3.00	2016 Spring	C-	✅

View All | 🔲   First ◀ 1-4 of 4 ▶ Last

> The When column indicates the term the course was completed or is enrolled.
>
> For courses that have not been completed, the When column will display when the course is typically offered (if this information is indicated in the Course Catalog).

> The Status column indicates the status of the course(s)
>
> ✅ Taken   ◆ In Progress
>
> Currently registered courses and courses with IP grades are considered In Progress.

Economics - Core Requirement (RQ 1552)

❌ **Not Satisfied:** The BA in Economics requires 32 credits with the major GPA 2.0 or better

- Units: 32.00 required, 31.00 taken, 1.00 needed
- GPA: 2.000 required, 3.918 actual

▽ **Core Requirement - Economics (RQ1552 L1)**

✅ **Satisfied:** Complete 3250:200 & 3250:201 OR 3250:244

- Courses: 2 required, 2 taken, 0 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
3250 200	Principles of Microeconomics	3.00	2015 Fall	A	✅
3250 201	Principles of Macroeconomics	3.00	2016 Spring	A	✅

View All | 🔲   First ◀ 1-2 of 2 ▶ Last

▽ **Core Requirement - Economics (RQ1552 L3)**

✅ **Satisfied:** Complete the following 4 courses

- Courses: 4 required, 4 taken, 0 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
3250 226	Computer Skills for Econ Anlys	3.00	2017 Fall		◆
3250 400	Intermediate Macroeconomics	3.00	2017 Spring	A	✅
3250 410	Intermediate Microeconomics	3.00	2017 Fall		◆
3250 426	Applied Econometrics	3.00	2017 Spring	A	✅

View All | 🔲   First ◀ 1-4 of 4 ▶ Last

> As Requirement Lines are satisfied, they will display a green check and the requirement line will collapse.
>
> Requirement lines that were or'd with another line will disappear.
>
> Currently registered coursework will satisfy requirements.
>
> Once all requirements in a Group have been satisfied, the Group will collapse.

Questions about the Degree Progress Report

During June 2017, questions about the Degree Progress Report may be directed to the Office of the University Registrar at dars@uakron.edu.

Coming in July 2017, the new email contact will be degreeprogress@uakron.edu.